

1. [Arbor Help Centre](#)
2. [Parent Portal and App for parents](#)
3. [Parent Portal and App - Payments, School Shop, Meals, Clubs and Trips](#)

Meal Menu choices on the Parent Portal or Parent App

If your school has the Meal Menus functionality enabled, you can choose your child's meals in advance using the Meal Choices area!

Please note that once the deadline your school has set passes, you can see, but no longer edit your meal choices - please contact your school if you'd like to change your choice.

On the Parent Portal

From the main Parent Portal page, click **Quick Actions** and select **Meals**.



You'll be taken to the **Meal Choices** page, where you will be presented with a list of Meals that have available menus to choose from. You can see past meals by using the Academic Year drop-down menu.

Click on a meal.

Meal Choices

		Academic Year	2022/2023	▼
Meals available to Anna Adams				
Autumn Term Lunch	Meal choices available			▶
Spring Term Lunch	Meal choices available			▶
Summer Term Lunch	Meal choices available			▶

You can then see the **Meal Choices** page:

- You can see your child's meal account balance at the top - if this balance is negative it will be highlighted in red.
- You can top up the balance via card payment using the **Top up account** button. You can see more about topping up here: [Topping up the meal account](#)

On the page you can see all future dates you can select a meal for:

- **Deadline passed** - the deadline your school has set to make a meal choice has passed and cannot be edited by you. Your child's teacher can amend their choice while taking the register, or you can contact your school if you'd like to change what meal your child is going to have.
- **School holiday - no choices available**. Your school has set this day as a non-school day. Please contact your school (please do not contact Arbor) if this is incorrect.
- **No choices made** - click to select the meal your child will have.
- **Meal Choice** - you've set a meal choice already, but you can click it to change your choice.

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Meals Balance: £0.00

Top up account

Term Autumn 2023/2024 ▼

Week beginning 02 Oct 2023		
Tuesday	Pasta with Tomato Sauce	<i>Deadline passed</i>
Wednesday	No choices made	▶
Thursday	No choices made	▶
Friday	No choices made	▶

When choosing a meal, click on the day. In the slide over, you'll see when the deadline for making your choice is.

You can also select your Meal Choice, and whether to apply this to all future dates. For example if you select Pizza and your school has Pizza as an option every Wednesday and Friday, their choice for every upcoming Wednesday and Friday will be automatically set to be Pizza.

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22 Sep 2022

Deadline date

The deadline for making choices for this meal is 21 Sep 2022, 23:40

Add Meal Choice

Meal choice*

Pizza



Pick for all future available dates*



Cancel

Confirm choice

To edit or remove a meal choice that has already made, click on the day to open the edit slide over. Update the meal choice, or click **Remove choice** to delete the choice and revert it to **No choices made**.

Week beginning 26 Sep 2022

Monday No choices made

Tuesday No choices made

Wednesday No choices made

Thursday Pizza

Friday Fish & Chips

Week beginning 03 Oct 2022

Monday No choices made

Tuesday No choices made

Wednesday No choices made

Thursday Pizza

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29 Sep 2022

Deadline date

The deadline for making choices for this meal is 28 Sep 2022

Edit Meal Choice

Meal choice*

Pizza



Pick for all future available dates*



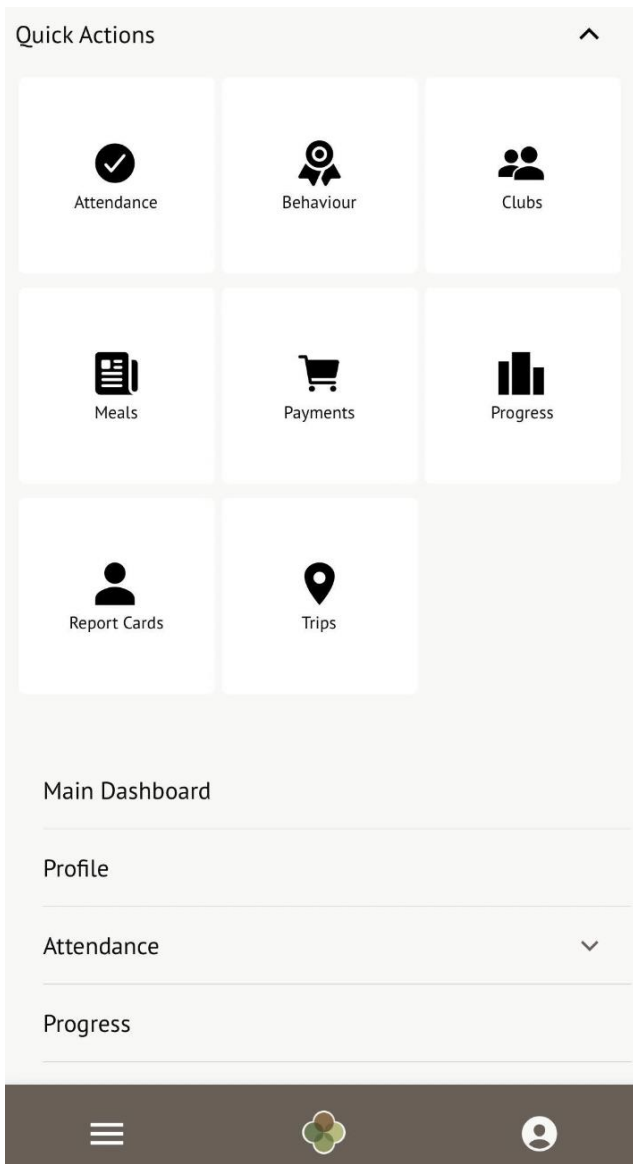
Remove choice

Cancel

Confirm choice

On the Parent App

Click the three lines to access your main menu, then click on **Meals**.



You'll be taken to the **Meal Choices** page, where you will be presented with a list of Meals that have available menus to choose from. You can see past meals by using the Academic Year drop-down menu.

Click on a meal.

Meal Choices

Academic Year

2022/2023



Meals available to Ella Young

Autumn Term Lunch

Meal choices available



You can then see the **Meal Choices** page:

- You can see your child's meal account balance at the top - if this balance is negative it will be highlighted in red.
- You can top up the balance via card payment using the **Top up account** button. You can see more about topping up here: [Topping up the meal account](#)

On the page you can see all future dates you can select a meal for:

- **Deadline passed** - the deadline your school has set to make a meal choice has passed and cannot be edited by you. Your child's teacher can amend their choice while taking the register, or you can contact your school if you'd like to change what meal your child is going to have.
- **School holiday - no choices available.** Your school has set this day as a non-school day. Please contact your school (please do not contact Arbor) if this is incorrect.
- **No choices made** - click to select the meal your child will have.
- **Meal Choice** - you've set a meal choice already, but you can click it to change your choice.

When choosing a meal, click on the day. In the slide over, you'll see when the deadline for making your choice is.

You can also select your Meal Choice, and whether to apply this to all future dates. For example if you select Pizza and your school has Pizza as an option every Wednesday and Friday, their choice for every upcoming Wednesday and Friday will be automatically set to be Pizza.

To edit or remove a meal choice that has already made, click on the day to open the edit slide over. Update the meal choice, or click **Remove choice** to delete the choice and revert it to **No choices made**.



29 Sep 2022

The deadline for making choices for this meal is
27 Sep 2022, 12:00

Add Meal Choice

Meal choice

All Day Breakfast



Pick for all future available dates

Cancel

Confirm Choice